UNIVERSITY OF CAPE COAST
DIRECTORATE OF ACADEMIC AFFAIRS

ADMISSION INTO FIRST DEGREE (REGULAR) PROGRAMMES FOR THE 2018/2019 ACADEMIC YEAR

Applications are invited from suitably qualified persons for admission into undergraduate programmes of the University of Cape Coast for the 2018/2019 academic year. **2018 WASSCE CANDIDATES (CANDIDATES AWAITING RESULTS) are eligible to apply.**

1. **SALE OF SCRATCH CARDS**

   Applicants are to buy scratch cards which will enable them to apply **online**. The scratch cards are up for sale at the Centres listed below:

   (a) Cashier's Office, University of Cape Coast *(Mode of payment –* **CASH***)*
   (b) Ghana Post Offices at the Regional Capitals – (*Mode of payment –* **POSTAL ORDER**)
   (c) University of Cape Coast – Accra Office, Tesano – Accra (*Mode of payment –* **CASH)**
   (d) Kumasi Workers' College, Kumasi (*Mode of payment -* **CASH**)
   (e) I-J Consult, Kasoa-Nyanyano Road (100 Yards from Kakraba Junction and **APOSTLE BAIDOO Avenue**, Millennium City Estate (*Mode of payment –* **CASH**)
   (f) All UCC College of Distance Education (CoDE) Study Centres (*Mode of payment:* **GCB BANKERS DRAFT IN THE NAME OF THE REGISTRAR, UNIVERSITY OF CAPE COAST**)

   COST OF SCRATCH CARDS:
   Post-SSSCE/WASSCE   -   **GH¢220.00**
   Post-Diploma   -   **GH¢230.00**
   International Applicants   -   **USD$120.00**

   Applicants abroad can make payment by VISA Card and have their Scratch Card PIN sent to their e-mail addresses to enable them to complete their applications online.

   The deadlines for the sale of Application scratch cards and the submission of completed application forms are Monday, 21st May, 2018 and Thursday, 24th May, 2018 respectively.

2. APPLICATION PROCEDURE

Applicants should visit www.ucc.edu.gh then go to the **ADMISSIONS** Link at the bottom of the homepage and click on **Apply Now** for further instructions.

All applicants are required to provide the following information at the back of the large EMS envelope: (a) application reference number (b) full name (c) postal address (d) first choice programme and (e) application category which should be one of the following: **First Degree Post WASSCE/SSSCE, Post-Diploma, Post First Degree or OTHER.**

Applications on which APPLICATION REFERENCE NUMBERS are not indicated will not be processed.

Applicants are advised to read application instructions as well as the content of the admissions brochure very carefully before completing the online application form.

3. BASIC ENTRY REQUIREMENTS

A. WASSCE/SSSCE

WASSCE Candidates: Credit passes (A1-C6) in six (6) subjects comprising three core subjects (**i.e. English Language, Mathematics and Integrated Science or Social Studies**) plus **three relevant elective subjects**.

SSSCE Candidates: Credit passes (A-D) in six (6) subjects comprising three core subjects (**i.e. English Language, Mathematics and Integrated Science or Social Studies**) plus **three relevant elective subjects.**

B. General Certificate of Education (GCE) Advanced Level:
Applicants should, in addition to credit passes in five (5) GCE 'O' Level subjects (including **English** and **Mathematics**), have three (3) passes in the relevant subjects at the **Advanced Level**.

C. General Business Certificate Examination (GBCE):
Applicants should have credit passes (A-D) in six (6) subjects comprising three (3) core subjects including **English Language** and **Mathematics** plus three (3) relevant elective subjects.

D. International General Certificate of Secondary Education (IGCSE):
Applicants should have credit passes in five (5) GCE 'O' Level subjects (including **English** and **Mathematics**) and three (3) passes in the relevant subjects at the **Advanced Level.**

E. International Baccalaureate (IB):
Applicants should have a minimum of grade 4 at the Higher Level in three (3) subjects relevant to the programme of choice (minimum of grade 5 for Health and Allied

Sciences). Applicants should, in addition, have a minimum of grade 4 in English/Literature and Mathematics (SL).

F. **American High School Grade 12 Examinations.** Applicants should have a Final Grade point of, at least, 3.0.

Applicants are required to read specific Departmental/programme requirements contained in the Admissions Brochure before completing the online application.

4. **FEE-PAYING APPLICANTS**

Fee-paying facilities are available to candidates/applicants who are unable to meet the competitive cut-off points.

Applicants who wish to be considered may complete and attach the fee-paying forms (available at the sale centres or downloaded from the university's website (www.ucc.edu.gh) to their printed online application forms. Such candidates shall be required to meet the minimum admission requirements. Copies of last year's cut-off points for the various programmes are available at the sale centres and the University's website for applicants' guidance.

5. **SCHOOL OF MEDICAL SCIENCES/SCHOOL OF ALLIED HEALTH SCIENCES/FACULTY OF LAW**

Applicants who are applying to pursue the Bachelor of Medicine and Bachelor of Surgery (MBChB) programme of the School of Medical Sciences, Bachelor of Science (Physician Assistant Studies) programme of the School of Allied Health Sciences and the Bachellor of Laws (LLB) programme of the Faculty of Law should note that these programmes are **fee-paying**.

6. **PRACTICAL EXAMINATIONS FOR B.ED (PHYSICAL EDUCATION) CANDIDATES**

SSSCE/WASSCE candidates applying for B.Ed (Physical Education) should note that a date for the practical examinations will be announced later.

7. **SUBMISSION OF COPIES OF COMPLETED APPLICATION FORMS**

(a) **Two copies of completed online application forms (confirmation pages) accompanied by two copies of results slips should be sent by POST and NOT delivered by hand.**

Copies of the completed online application forms should reach the Director, Directorate of Academic Affairs (DAA), University of Cape Coast not later than **24th May, 2018.**

Applicants are to ensure that application forms are posted early enough to be received before the deadline for submission as forms received after the deadline will not be processed.

(b) No additional documents will be accepted after submission of completed application forms. Applicants are to note that only **photocopies of certificates or result slips** should accompany completed application forms. Original certificates/result slips of applicants offered admission will be inspected before registration. The documents accompanying the application forms are not returnable.

(c) **Persons awaiting 2018 WASSCE results MUST select the "Awaiting Results" application type and proceed to provide their examination details. Those who already have results <u>but select the "Awaiting Results" option</u> because they will be writing the 2018 WASSCE should note that their applications will be processed only when the results have been released.**

(d) **Application forms received without Application Reference Numbers, two (2) copies each of WASSCE/SSSCE results slips or transcripts, in the case of Post-Diploma and other applicants, will not be processed (this does not apply to persons awaiting results).**

A change of programme after the submission of application forms will NOT be allowed.

8. <u>**PROGRAMMES AVAILABLE FOR 2018/2019 ACADEMIC YEAR**</u>

The following programmes are available for the 2018/2019 academic year:

COLLEGE OF HUMANITIES AND LEGAL STUDIES	
FACULTY OF ARTS	
Code	**Programmes**
01	B.A. (Arts)
02	B.A. (African Studies)
03	B.A. (Theatre Studies)
04	B. Music
06	B.A. (Film Studies)
07	B.A. (Dance)
08	B.A. (Communication Studies)
FACULTY OF SOCIAL SCIENCES	
Code	**Programme**
46	B.Sc. (Tourism Management)
47	B.A. (Population & Health)
48	B.A. (Social Sciences)
51	B.Sc. (Hospitality Management)
52	B.A. (Anthropology)
56	B.Sc (Geography and Regional Planning)
SCHOOL OF BUSINESS	
Code	**Programme**
49	Bachelor of Commerce (Human Resource Management)
50	Bachelor of Commerce (Accounting)
59	Bachelor of Commerce (Finance)
60	Bachelor of Commerce (Procurement & Supply Chain Management)
61	Bachelor of Commerce (Management)
66	Bachelor of Commerce (Marketing)
FACULTY OF LAW	
Code	**Programme**
	Bachelor of Laws

COLLEGE OF EDUCATION STUDIES
FACULTY OF HUMANITIES & SOCIAL SCIENCES EDUCATION

Code	Programme
09	B.Ed (Arts)
10	B.Ed (Social Sciences) - **Not for applicants with Business Electives**
11	B.Ed (Social Studies)
53	B.Ed (Accounting)
12	B.Ed (Management)

FACULTY OF SCIENCE & TECHNOLOGY EDUCATION

Code	Programme
13	B.Ed (Health, Physical Education and Recreation)
14	B.Ed (Science)
15	B.Ed (Mathematics)
16	B.Ed (Computer Science)
65	B.Ed (Health Sciences Education)
19	B.Ed (Home Economics)

FACULTY OF EDUCATIONAL FOUNDATIONS

Code	Programme
17	B.Ed (Basic Education)
18	B.Ed (Early Childhood Education)
20	B.Sc (Psychology)

COLLEGE OF HEALTH AND ALLIED SCIENCES
SCHOOL OF MEDICAL SCIENCES

Code	Programme
44	Bachelor of Medicine and Bachelor of Surgery (MB, Ch B)

SCHOOL OF NURSING AND MIDWIFERY

Code	Programme
43	B.Sc. (Nursing)
63	B.Sc. (Mental Health Nursing)
64	B.Sc. (Community Mental Health Nursing)

SCHOOL OF ALLIED HEALTH SCIENCES

Code	Programme
25	B.Sc. (Biomedical Sciences)
41	Doctor of Optometry
42	B.Sc. (Medical Laboratory Technology)
67	B.Sc. (Clinical Nutrition and Dietetics)
68	B.Sc. (Physician Assistant Studies)
69	B.Sc. (Diagnostic Imaging Technology)
70	B.Sc. (Diagnostic Medical Sonography)
71	B.Sc. (Health Information Management)
72	B.Sc. (Sports and Exercise Science)

COLLEGE OF AGRICULTURE AND NATURAL SCIENCES

SCHOOL OF AGRICULTURE

Code	Programme
45	B.Sc. (Agriculture)
54	B.Sc. (Agricultural Extension & Community Development)
57	B.Sc. (Agro-Processing)
58	B.Sc. (.Agri-Business)

SCHOOL OF BIOLOGICAL SCIENCES

Code	Programme
62*	B.Sc. (Biological Sciences)
21	B.Sc. (Molecular Biology and Biotechnology)
23	B.Sc. (Fisheries and Aquatic Sciences)
24	B.Sc. (Conservation Biology and Entomology)
26	B.Sc. (Biochemistry)
29	B.Sc. (Environmental Science)

*Students will be selected into other programmes of the School at the end of Level 200.

SCHOOL OF PHYSICAL SCIENCES

Code	Programme
22	B.Sc. (Laboratory Technology)
27	B.Sc. (Chemistry)
28	B.Sc. (Computer Science)
30	B.Sc. (Water and Sanitation)
31	B.Sc. (Industrial Chemistry)
32	B.Sc. (Mathematics)
33	B.Sc. (Statistics)
34	B.Sc. (Mathematics and Statistics)
35	B.Sc. (Mathematics with Economics)
36	B.Sc. (Mathematics with Business)
37	B.Sc. (Actuarial Science)
38	B.Sc. (Physics)
39	B.Sc. (Engineering Physics)
40	B.Sc. (Information Technology)
55	B.Sc. (Meteorology & Atmospheric Physics)

REGISTRAR