

UNIVERSITY OF CAPE COAST



SCHOOL OF GRADUATE STUDIES (SGS) -

SALE OF APPLICATION SCRATCH CARDS FOR ADMISSION TO CAREER-ORIENTED GRADUATE PROGRAMMES FOR 2018 SANDWICH SEMESTER

Applications are invited from qualified persons for admission into career-oriented graduate programmes (SANDWICH) of the University of Cape Coast for the 2018 Sandwich Semester. Scratch cards/forms for online application are up for sale at the centres listed below:

1.0 SALES CENTRES

- (a) Cash Office, University of Cape Coast, Cape Coast.
(Mode of Payment – **CASH**)
- (b) University of Cape Coast Accra Office, Tesano, Accra.
(Mode of Payment – Cash).
- (c) Kumasi Workers College, Opposite KTI, Amakom, Kumasi
(Mode of Payment – **CASH**)
- (d) Ghana Post Offices at the Regional and District Capitals.
(Mode of Payment – **POSTAL ORDER**)
- (e) I-J Consult, Kasoa-Nyanyano Road, Near Witty Kids Int. School.
(Mode of Payment – **CASH**)

1.1 COST PER APPLICATION SCRATCH CARD

- i. Ghanaian Applicants - **GH¢ 320.00** per scratch card
- ii. International Applicants - **USD\$ 300.00** per scratch card

2.0 GENERAL ENTRY REQUIREMENTS

2.1 MA/MSc/MEd/MBA

A candidate seeking admission to an MA/MSc/MEd/MBA degree programmes must:

- i. Have obtained a good first degree in an appropriate field of study from a recognized university/analogous institution.
- ii. Submit an official transcript of academic record.
- iii. Satisfy any additional requirements prescribed by the College/Faculty/School/Department concerned, such as selection test/interview.

2.2 Postgraduate Diploma in Education (PGDE)

A candidate seeking admission to the Postgraduate Diploma programme must:

- i. Have obtained a first degree in a relevant area of study and taught for two years:
- ii. Submit an official transcript of academic record.
- iii. Satisfy any additional requirements prescribed by the College/Faculty/Centre for Teacher Professional Development, such as selection interview.

In special cases, applicants with Third Class Bachelor's degree with a minimum of three years post-qualification experience are also eligible. Applicants will be required to attend and pass a selection interview.

3.0 DURATION OF PROGRAMMES/SCHEME OF EXAMINATION

3.1 MA/MSc/MEd by Course Work Only

Two (2) sandwich semesters of 8-weeks duration each.

3.2 Master of Business Administration (MBA) by Course Work and Dissertation

Three (3) sandwich semesters of 8-weeks duration each.

3.2 Postgraduate Diploma in Education (PGDE) by Course Work and Long Essay and Supervised Teaching Practice

Two (2) sandwich semesters of 8-weeks duration each.

NOTE: (June and July each calendar year constitute one sandwich semester)

PROGRAMMES AVAILABLE IN THE COLLEGES / FACULTIES / SCHOOLS / DEPARTMENTS

4.0 COLLEGE OF HUMANITIES AND LEGAL STUDIES

4.1 FACULTY OF SOCIAL SCIENCES

4.1.1 Institute for Development Studies

- a. **Master of Arts (MA) in Governance and Sustainable Development (GSD)**
Employing problem based-learning methodology, this programme is offered in modules and seeks to integrate environmental management and good governance issues for sustainable development. The programme targets District Assembly staff, staff of decentralized departments, traditional authorities, NGO personnel and all persons interested in local level development management.

- b. **Master of Arts (MA) in Environmental Management and Policy (EMP)** – Targeting NGO personnel, District Assembly staff and staff of environmental management agencies.
- c. **Master of Arts (MA) in Human Resource Development (HRD)** – Targeting HRD personnel, principal officers of training institutions, NGOs and Consulting Firms.
- d. **Master of Arts (MA) in Human Resource Management (HRM)** – Targeting HRM personnel, principal officers of schools, trade unions, employers and NGO executives.
- e. **Master of Arts (MA) in Democracy, Governance, Law and Development (DGL)** – Targeting members of Parliament, staff and members of District Assemblies, NGO personnel, Traditional Authorities.
- f. **Master of Arts (MA) in Peace and Development Studies (PDS)** – The programme targets staff of Security Agencies, Traditional Authorities, District Assemblies, Religious Organisations, Judiciary, Media, Public and Civil Service and Political Parties.

Specific Entry Requirements

Master of Arts - MA (GSD, EMP, HRD, HRM, DGL, PDS)

The programmes are available to First Degree holders with at least Second Class (Lower Division). Provision is made for special candidates without the above qualification, from the public service, industry and international organizations. Such candidates must be at least 35 years old by June, 2018.

Fees (Fresh Students)

Admission is on fee-paying basis as follows:

Fresh Students

- i. Master of Arts - M.A (HRM, EMP, DGL, GSD, HRD, PDS) – **GH¢ 4,000.00**

Continuing Students

- i. Master of Arts - M.A (EMP, DGL, GSD, HRM, HRD, PDS) – **GH¢ 3,950.00**

4.1.2 Institute for Oil and Gas Studies

a. Master of Business Administration - MBA (Oil and Gas Management)

The programme targets the following categories of persons: public and civil servants; officials working with Non-Governmental Organisations (NGOs) related to the oil and gas industry, engineers, scientists and other technical officers who require managerial training in oil and gas management, graduates from relevant disciplines.

Specific Entry Requirements

Applicants will also be required to pass a selection interview. Admission is on fee paying basis.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,550.00** ii. Continuing Students - **GH ¢ 3,700.00**

b. Master of Arts - M.A. (Communication in Oil and Gas Management)

Persons targeted under this programme includes: Communication Practitioners, Administrators in the oil and gas industry, Non-Governmental Organisations and interested members of the general public.

Specific Entry Requirements

Applicants will also be required to pass a selection interview. Admission is on fee paying basis.

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 3,550.00** ii. Continuing Students - **GH ¢ 3,100.00**

c. Master of Science - M.Sc. (Oil and Gas Resource Management)

The programme targets the following categories of persons; Security agencies, Educationists, District Assemblies, Persons in the oil and gas allied industries, relevant public sector institutions, NADMO, Civil society organisations, Journalists, Religious community and Traditional Leaders.

Specific Entry Requirements

Applicants will also be required to pass a selection interview. Admission is on fee paying basis.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,550.00** ii. Continuing Students - **GH ¢ 3,100.00**

4.1.3 Department of Economics

a. M.Sc. (Economics of Technology and Development)

This programme is targeted at personnel from industrial establishments, private entrepreneurs, middle and high level decision-makers from public institutions and NGOs.

Specific Entry Requirements

- i. A Bachelor's Degree from a recognized University with at least Second Class Lower Division in the Social Sciences, Pure Sciences or Applied Sciences.
- ii. In addition, applicants will be required to attend and pass a selection interview.

Fees per sandwich semester

- i. Fresh Students - **GH ₵4,000.00**
- ii. Continuing Students - **GH ₵ 3,500.00**

b. M.Sc. (Microfinance)

Specific Entry Requirements

A Bachelor's Degree from a recognized University with at least Second Class Lower Division in the Social Sciences or Business. In addition, applicants will be required to pass a selection interview.

Fees per sandwich semester

- i. Fresh Students - **GH ₵4,000.00**
- ii. Continuing Students - **GH ₵ 3,500.00**

4.1.4 Department of Geography and Regional Planning

a. M.Sc. (Disaster Management)

Target Group

Persons targeted under this programme include teachers in related fields such as: mining, civil and mechanical engineering, forestry and related fields; personnel from the Ghana Armed Forces, the Ghana Police Service, Immigration Service, Customs, Exercise and Preventive Services (CEPS), Ghana Health Service (GHS), Non-Governmental Organizations (NGOs), Environmental Protection Agency (EPA), the National Disaster Management Organization (NADMO) and industries.

Specific Entry Requirements

The programme is available to applicants with a Bachelor's Degree (with at least a Second Class Lower Division). Applicants without a Bachelor's Degree but with a Diploma in disciplines related to the physical and human environment and have occupied Managerial Positions focusing on disaster management, journalism and related disciplines for at least three years are eligible.

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 3,520.00** ii. Continuing Students - **GH ¢ 3,550.00**

b. M.Sc. (Land Policy and Administration)

Target Group

The programme targets the following categories of persons: Traditional Authorities (Chiefs and Queenmothers); Local Authorities (Metropolitan/Municipal/District Assemblies – MMDA’s); NGO’s and Civil Organizations; Legislators, the Judiciary; the Media; Religious Bodies, Public and Civil Servants.

Specific Entry Requirements

To be eligible, applicants must possess at least a Second Class Honours (Lower Division) Degree in an appropriate field of study from an approved University or have a Diploma in Land issues or law, and have worked in a management position for at least three (3) years.

Please note: in both Masters Programmes depending on the nature of qualification presented, candidates may have to pass an interview to be conducted by the Department of Geography and Regional Planning.

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 3,520.00** ii. Continuing Students - **GH ¢ 3,550.00**

4.1.5 Department of Population and Health

M. A. (Population and Health)

Specific Entry Requirements

- i. Applicants to this programme must have obtained a Bachelor of Arts (with Second Class) in one of the following areas; Population, Health, Geography, Economics, Sociology, Development Studies, Anthropology, Psychology, Political Science, Business Management, Actuarial Science, Mathematics and Statistics.
- ii Candidates will have to pass an interview to be conducted by the Department.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,210.00** ii. Continuing Students - **GH ¢ 3,000.00**

4.1.6 Department of Sociology and Anthropology

M. A. (Sociology of Peace and Security)

Specific Entry Requirements

The MA (Sociology of Peace and Security) is open to all individuals who qualify by the general admission requirement irrespective of discipline.

In addition, a candidate who holds a Diploma in a relevant field will or areas related to Peace and Security and will at least 35 years by June, 2018 and with relevant working experience, qualifies to apply.

Target Groups

This programme targets workers in the security agencies: Police, Armed Forces, Prison Service, Customs, and Immigration Services, Traditional Rulers, District, Municipal and Metropolitan Assemblies, Non-Governmental Organisations (NGO's), Community-Based Organisations (CBO's) and Civil Society Organisations (CSO's), Media Organisations, Religious Organizations, Political Organisations (The Executives, the Judiciary and the Legislature), and Ministries.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,850.00** ii. Continuing Students - **GH ¢ 3,903.00**

4.2 FACULTY OF ARTS

4.2.1 Department of Religion and Human Values

a. Master of Arts - MA (Religion and Human Values)

Specific Entry Requirements

- i. A Bachelor's Degree (Second Class Division) in any field of study and evidence of involvement in a Religious Institution or Organisation is required.
- ii. People who belong to Educational Institutions, Churches and Para-church Organisations are also eligible.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,300.00** ii. Continuing Students - **GH ¢ 3,100.00**

b. Top-up from MA to MPhil (Religion and Human Values)

Specific Entry Requirements

Candidates seeking admission to Top-up from MA to MPhil (Religion and Human Values) must have:

- i. An MA Degree in Religion and Human Values.
- ii. An equivalent Master's degree

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,300.00**
- ii. Continuing Students - **GH ¢ 2,880.00**

4.2.2 Department of French

- a. Master of Arts - MA (Bilingual Translation)
- b. Master of Arts - M.A (Applied French Linguistics)
- c. Top-up Master to Philosophy (MPhil) French (Linguistics)

Fees per sandwich semester

Fresh Students

M.A (Applied French Linguistics)	-	GH¢3,834.00
M.A (Applied French Linguistics) International Students	-	\$3,834.00
MA (Bilingual Translation)	-	GH¢3,834.00
MA (Bilingual Translation) International Students	-	\$ 3,834.00
Top-up from MA to MPhil (French) (Linguistics)	-	GH¢3,859.00
Top-up from MA to MPhil (French) (Linguistics) International Students	-	\$3,859.00

Continuing Students

Master of Arts-M.A (Applied French Linguistics)	-	GH¢3,732.00
Master of Arts-M.A (Applied French Linguistics) International Students	-	\$3,732.00
Master of Arts-MA (Bilingual Translation)	-	GH¢ 3,732.00
Master of Arts-MA (Bilingual Translation) International Students	-	\$3,732.00
Top-up from M. A. to MPhil (French)	-	GH¢3,732.00
Top-up from M. A. to MPhil (French) International Students	-	\$3,732.00

4.2.3 Department of English

- a. Master of Arts - MA (English Language)
- b. Master of Arts - MA (Literature in English)
- c. Top-up from MA to MPhil (English Language)
- d. Top-up from MA to MPhil (English in Literature)

Fees per Sandwich Semester

- i. Fresh Students (MA) - **GH¢ 3,650.00**
- ii. Fresh Students (Top-up to MPhil) - **GH¢ 3,600.00**
- iii. Continuing Students (MA) - **GH¢ 3,600.00**

- iv. Continuing Students (Top-up to MPhil)- **GH¢ 4,000.00**

4.2.4 Department of Communication Studies

a. Master of Arts - M.A. (Communication Studies)

Target groups

The programme targets Teachers, Public Relations Practitioners, Non-Governmental Organizations, Advertising Agents, Political Communicators, Journalists, Broadcasters, Speech Writers, Publicists, Personal Assistants, Event Managers and other professionals.

Specific Entry Requirements

Also, candidates with a degree in social sciences and other related fields from a recognized University/Analogous Institution in the following areas can apply.

- a. B.Ed (Arts) with English
- b. B.A (Arts) in English
- c. Bachelor's Degree in Communication Studies

A Bachelor's Degree in other appropriate fields of study.

Candidates must also pass a selection interview.

Fees per Sandwich Semester

- i. Fresh Students - **GH¢ 3,600.00**
- ii. Fresh International Students - **GH¢ 6,200.00**
- iii. Continuing Students - **GH¢ 3,100.00**
- iv. Continuing International Students - **GH¢ 6,200.00**

b. M.A. (Teaching Communicative Skills)

Target groups

The programme targets Teachers, Public Relations Practitioners, Non- Governmental Organizations, Advertising Agents, Political Communicators, Journalists, Broadcasters, Speech Writers, Publicists, Personal Assistants, Event Managers and other professionals.

Specific Entry Requirements

Also, candidates with a degree in social sciences and other related fields from a recognized University/Analogous Institution in the following areas can apply.

- d. B.Ed (Arts) with English
- e. B.A (Arts) in English
- f. Bachelor's Degree in Communication Studies

A Bachelor's Degree in other appropriate fields of study.

Candidates must also pass a selection interview.

Fees per Sandwich Semester

i. Fresh Students	-	GH¢ 3,600.00
ii. Fresh International Students	-	GH¢ 6,200.00
iii. Continuing Students	-	GH¢ 3,100.00
iv. Continuing International Students	-	GH¢ 6,200.00

4.3 SCHOOL OF BUSINESS

The School of Business offers the following programmes:

- i. MBA (by course work and dissertation)
- ii. MSc (by course work only)

Duration

The programmes are run for the following durations:

- a) MBA - Three (3) sandwich semesters
- b) MSc - Two (2) sandwich semesters

4.3.1 Department of Accounting

Master of Business Administration-MBA (Accounting)

This programme targets personnel practising and prospective Managers.

Specific Entry Requirements

1. A good bachelor's degree in Accounting with at least a Second Class Lower Division.
2. Professional qualification such as ICA, ACCA and CIMA plus two years post-qualification work experience.

4.3.2 Department of Finance

Master of Business Administration-MBA (Finance)

This programme targets personnel practising and prospective Managers.

Specific Entry Requirements

1. A good Bachelor's Degree from a recognised University with at least a Second Class Lower Division.
2. Professional qualification such as ICA, ACCA and CIMA plus two years post-qualification work experience.

4.3.3 Department of Management

- a. Master of Business Administration-MBA (Management)
- b. Master of Science -MSc (Public Policy and Management)

Target groups (a and b)

The programme targets practising and would be Managers, Government Workers, Policy Makers and Policy Analysts.

Specific Entry Requirements (a and b)

- i. All applicants to both programmes must hold a Bachelor's Degree with at least Second Class from a recognized University.
- ii. All applicants should have two years' working experience.

4.3.4 Department of Human Resource Management

Master of Business Administration-MBA (Human Resource Management)

This programme targets practising and prospective Human Resource Managers.

Specific Entry Requirement

Also, holders of professional qualification such as IHRMP, CIPD, ICA, ACCA and CIMA plus two years post qualification work experience can apply.

Fees

The programme is on fee-paying basis

4.3.5 Department of Marketing and Supply Chain Management

- a. Master of Business Administration-MBA (Marketing)

This programme targets providers and potential professionals in Marketing Services and Consultants.

b. M.Sc. (Procurement and Supply Chain Management)

The programme is targeted at individuals who want to develop careers in Procurement and Supply Chain Management.

c. MSc (Project Management)

This programme is targeted at individuals seeking to enter the field of project management or for current project managers who desire additional education and training in project management skills and techniques.

Specific Entry Requirement

MBA/MSc

Also, holders of professional qualification, such as CIM, AMA, ICA, ACCA, CIT and CIMA, CIPS, CITL and similar recognized professional bodies plus three years post-qualification work experience, qualify.

4.3.6 Centre for Entrepreneurship and Small Enterprise Development

Master of Business Administration-MBA (Entrepreneurship and Small Enterprise Development)

This programme targets providers and potential professionals in Small Business Development Services and Consultants, Entrepreneurs, Policy Makers and Managers in Private and Public Sectors

Specific Entry Requirement

Also, holders of professional qualification such as ICA, ACCA and CIMA plus three years post-qualification work experience, qualify.

In addition, applicants will be required to pass a selection interview.

Fees per Sandwich Semester (all programmes under 4.3.1 to 4.3.6)

i. Fresh Students - **GH ¢ 3,870.00** ii. Continuing Students - **GH ¢ 3,330.00**

5.0 COLLEGE OF EDUCATION STUDIES

5.1 SCHOOL OF EDUCATIONAL DEVELOPMENT AND OUTREACH

5.1.1 Centre for Teacher Professional Development

Postgraduate Diploma in Education

Specific Entry Requirement

Candidates seeking admission into the Postgraduate Diploma in Education programme must have obtained a good first degree and taught for a minimum of two years.

Duration

Two sandwich semesters with writing of long essay and supervised teaching practice between semesters

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 4,400.00** ii. Continuing Students - **GH ¢ 3,100.00**

5.1.2 Institute for Educational Planning and Administration (IEPA)**a. Master of Education-MEd (Educational Administration)****Specific Entry Requirements**

Candidates with a good BEd, degree or B.A., BSc degree plus Postgraduate Diploma in Education (PGDE)/Postgraduate Certificate in Education (PGCE)/Diploma in Education (Dip. Ed) from the University of Cape Coast or a recognized institution of higher learning may be considered for the programme.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,680.00** ii. Continuing Students - **GH ¢ 3,340.00**

5.1.3 Institute of Education

Master of Education-M.Ed (Teacher Education)

The following subject areas of specialization will be mounted for this sandwich semester:

- | | |
|-----------------------------------|--------------------------|
| i. Ghanaian Language | vii. Music and Dance |
| ii. French Language | viii. Social Studies |
| iii. English Language | ix. Agricultural Science |
| iv. Economics | x. Education Studies |
| v. Mathematics | xi. Physics |
| vi. Religious and Moral Education | |

Specific Entry Requirements

Candidates must:

- i. Have a good B.Ed, or B.A/ B.Sc degree plus Postgraduate Diploma in Education (PGDE)/ Postgraduate Certificate in Education (PGCE) from a recognized University/analogous institution
- ii. Submit an official transcript of academic records

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 3,585.00** ii. Continuing Students - **GH ¢ 3,210.00**

5.2 FACULTY OF EDUCATIONAL FOUNDATIONS

5.2.1 Department of Guidance and Counselling

a. Master of Education-M.Ed. (Guidance and Counselling)

This programme targets Teachers of basic, secondary Schools, and Lecturers of tertiary institutions.

Specific Entry Requirements

Candidates applying for admission to the MEd (Guidance and Counselling) programme should have any of the following qualifications:

- i. A good first degree in any Education Programme.
- ii. A good first degree in a non-education programme plus a Postgraduate Diploma in Education (PGDE)/Postgraduate Certificate in Education (PGCE) or Diploma in Education (Dip Ed.).

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,585.00**
- ii. Continuing Students - **GH ¢ 3,210.00**

b. Master of Arts-MA (Guidance and Counselling)

The programme targets Religious Leaders, Social Workers, Senior Police Personnel, Senior Prison Officers, Accountants, and NGO Workers in Counselling Positions, Nurses and other Health Workers.

Specific Admission Requirement

Aslo, least three years experience in School Counselling, Social Work, Conflict Management, Pastoral Counselling, Correctional Counselling, Family Life Education or Behaviour Change Counselling.

Duration

Two sandwich semesters.

Fees per Sandwich Semester

- i. Fresh Students - **GH ¢ 3,300.00**
- ii. Continuing Students - **GH ¢ 3,000.00**

c. Master of Philosophy-M.Phil (Guidance and Counselling) (Top-up)

The programme targets M.A and M.Ed Guidance and Counselling Graduates.

Specific Admission Requirement

- i. Applicants must have a CGPA of 3.0 at MA/MEd course work

Duration

Three sandwich semesters.

Fees per Sandwich Semester

Fresh Students - **GHC 4,000.00**

5.2.2 Department of Education and Psychology

a. Master of Education-M.Ed. (Educational Measurement and Evaluation)

The programme targets teachers at the basic, secondary and tertiary levels, district, municipal and metro education staff and Ghana education service staff (headquarters)

Specific Admission Requirements

- i. A good first degree in any education programme.
- ii. A post-graduate diploma/certificate in Education.

Fees per sandwich semester

- i. Fresh Students - **GHC 3,600.00**
- ii. Continuing Students - **GHC 3,400.00**

b. Master of Arts-MA. (Educational Measurement and Evaluation)

The programme targets testing organisations, financial institutions, NGO workers in monitoring and evaluation and people involved in assessing students, workers etc.

Specific Admission Requirements

- i. A good first degree in any field.
- ii. At least three year experience in testing, monitoring, and evaluation

Fees per sandwich semester

- i. Fresh Students - **GHC 3,400.00**
- ii. Continuing Students - **GHC 3,200.00**

5.3 FACULTY OF SCIENCE AND TECHNOLOGY EDUCATION

5.3.1 Department of Health, Physical Education and Recreation

a. Master of Education-M.Ed (Physical Education)

Targets Physical Education Coordinators, School Health Programme Coordinators, Physical Education Tutors in Colleges of Education, Teachers of HIV/AIDS and Physical Education Teachers.

Specific Entry Requirements

Candidates must have one of the following qualifications:

- i. Must be a professionally trained teacher.
- ii. Must have a first degree in Physical Education and a minimum of 2 years' experience in teaching.

b. Master of Arts-MA (Health Education)

The programme targets personnel of NGOs in health related activities, corporate and private fitness management personnel, public and community health service providers, school health programme coordinators or aspirants, persons aspiring to health education and promotion jobs, professionals in sports management positions.

Specific Entry Requirements

Candidates must have one of the following qualifications:

- i. Good first degree in a Health or Physical Education related discipline.
- ii. Good first degree, but not in a Health or Physical Education related discipline, and a minimum of two years' experience in a Health or Physical Education related job.

Fees per sandwich semester (a. and b.)

- i. Fresh Students - **GH ₵3,135.00**
- ii. Continuing Students - **GH ₵ 2,932.00**

5.3.2 Department of Science Education

Master of Education-MEd (Science Education)

Specific Entry Requirements

Applicants to the Master of Education (Science Education) programme should be:

- i. Holders of a B.Ed (Science Education) or B.Ed (Basic Education) Science Option with a second class lower or better from a recognised university. **OR**
- ii. Holders of B.Sc. (Hons.) in Science or a Science related programme with Postgraduate Certificate in Education (PGCE)/Postgraduate Diploma in Education (PGDE) from a recognized University.

In addition, a minimum of two years' experience teaching at the basic, high school or college level in any of the sciences will be required.

Applicants will also have to pass a selection interview.

Fees per sandwich semester

- i. Fresh Students - **GH ¢ 3,688.00** ii. Continuing Students - **GH ¢ 3,388.00**

5.3.3 Department of Mathematics and Information Technology Education

Master of Education-MEd (Mathematics Education)

Specific Entry Requirements

- i. Holders of a BEd (Mathematics Education), B.Ed. (Mathematics) or B.Ed (Basic Education) Mathematics Option with a second class lower or better from a recognised university. OR
- ii. Holders of BSc (Hons.) in Mathematics or a Mathematics related programme AND a Postgraduate Certificate in Education (PGCE)/Postgraduate Diploma in Education (PGDE) from a recognized University.

In addition to either (a) or (b), a minimum of two years' experience of mathematics teaching at the basic, high school or college level will be required.

Holders of B.Ed (Basic Education) will take bridging courses to upgrade their content in Mathematics Education.

Fees per sandwich semester

- i. Fresh Students - **GH ¢3,200.00** ii. Continuing Students - **GH ¢2,800.00**

5.3.4 Department of Vocational and Technical Education

Master of Education-MEd (Home Economics)

Options

- a. Food and Nutrition
- b. Clothing and Textiles
- c. Family Issues and Management

This programme is targeted at home economics teachers, home economics probationers, nutritionists, fashion designers and other related fields

Specific Entry Requirements

- i. Holders of Bachelor's Degree in Home Economics/Home Science with Second Class (Lower Division or better). Those who have Third class or Pass with a minimum of three years working experience are also eligible but will also have to pass a selection interview.
- ii. Holders of B.Ed Basic Education, BE.d or Psychology with options in Vocational Studies are also eligible for admission though will be made to undertake some additional courses.
- iii. Holders of other degrees with some amount of experience in Teaching and or studying Home Economics related fields are also eligible to apply.

NB: In all cases (i.e. 1, 2 and 3), applicants should have background in education. Applicants must indicate which one of the three options they are applying for.

Fees per sandwich semester

- i. Fresh Students - **GH ₵ 3,277.00**
- ii. Continuing Students - **GH ₵ 2,868.00**

5.4 FACULTY OF HUMANITIES AND SOCIAL SCIENCES EDUCATION

The target group for the programmes under this Faculty includes the following: Heads/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in curriculum or training units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/Ghana Education Service.

5.4.1 Department of Business and Social Sciences Education

a. Master of Education-MEd (Accounting Education)

Specific Entry Requirements

Applicants are expected to possess a minimum of Second Class (Lower Division) Bachelor's Degree in Education (B.Ed) with specialty in Accounting or any other Bachelor's Degree (BA/BSc/BCom, etc) in Accounting with a Diploma/Certificate in Education (if Certificate it must necessarily be at the post-graduate level (PGDE/PGCE).

Target Group

The programme targets Head/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in Curriculum or Training Units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/ Ghana Education Service.

b. Master of Education-M.Ed. (Management Education)

Specific Entry Requirements

Applicants are expected to possess a minimum of Second Class (Lower Division) Bachelor's Degree in Education (B.Ed) with specialty in Management or any other

Bachelor's Degree (B.A/B.Sc etc) in Management with a Diploma/Certificate in Education (if Certificate it must necessarily be at the post-graduate level (PGDE/PGCE)

Target Group

The programme targets Head/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in Curriculum or Training Units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/ Ghana Education Service.

c. Master of Education-M.Ed. (Economics Education)

Specific Entry Requirements

Applicants are expected to possess a minimum of Second Class (Lower Division) Bachelor's Degree in Education (B.Ed) with specialty in Economics or any other Bachelor's Degree (B.A/B.Sc etc) in Management with a Diploma/Certificate in Education (if Certificate it must necessarily be at the post-graduate level (PGDE/PGCE)

Target Group

The programme targets Head/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in Curriculum or Training Units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/ Ghana Education Service.

d. Master of Education-M.Ed. (Social Studies)

Specific Entry Requirements

Applicants are expected to possess a minimum of Second Class (Lower Division) Bachelor's Degree in Education (B.Ed) with specialty in Social Studies or any other Bachelor's Degree (B.A/B.Sc etc) in Management with a Diploma/Certificate in Education (if Certificate it must necessarily be at the post-graduate level (PGDE/PGCE)

Target Group

The programme targets Head/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in Curriculum or Training Units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/ Ghana Education Service.

5.4.2 Department of Arts Education

Master of Education-M.Ed. (Arts Education)

Specialization: History, Religion, English, French Ghanaian Languages and Music

Applicants are expected to possess the following:

- i. Bachelor's degree (at least Second Class Lower Division) in Education (B.Ed) with a major in English Language and Literature, French Languages, Ghanaian Languages, Music, History and Religious Studies.
- ii. Bachelor's degree (at least Second Class Lower Division) in Arts (B.A. Arts) with a major in English Language and Literature, French Language, Ghanaian

Languages, Music, History, Religious Studies, with a Diploma/Certificate in Education (if Certificate, it must necessarily be at the post-graduate level)

Fees per sandwich semester (5.4.1 and 5.4.2)

- i. Fresh Students - **GH ₵3,610.00** ii. Continuing Students - **GH ₵3,250.00**

6.0 COLLEGE OF AGRICULTURE AND NATURAL SCIENCES

6.1 SCHOOL OF AGRICULTURE

6.1.2 Department of Agricultural Economics and Extension

Master of Science-M.Sc (NGO Studies and Management)

The programme targets middle and senior level staff of NGOs, CBOs, FBOs, Ministries, Departments and Agencies (MDAs); Metropolitan, Municipal and District Assemblies (MMDAs); and university graduates with keen interest in working with the above entities, as well as individuals wishing to start their own NGOs.

Fees per Sandwich Semester

- i. Fresh Students - **GH ₵ 3,500.00** ii. Continuing Students - **GH ₵ 3,600.00**

6.2 SCHOOL OF PHYSICAL SCIENCES

6.2.1 Department of Mathematics and Statistics

a. Master of Science-M.Sc. (Mathematics)

Specific Entry Requirements

Candidates seeking admission to this programme must have a good first degree at least, a Second Class Lower Honours Division in the following: BSc. (Mathematics), BSc. (Mathematics-with-Economics), BSc. (Mathematics-with-Business), BSc. (Mathematics and Statistics), BSc. (Mathematics and Computer Science), and BEd. (Mathematics).

Fees per Sandwich Semester

- i. Fresh Students - **GH ₵4,562.00** ii. Continuing Students - **GH ₵4,315.00**

b. Master of Science-M.Sc. (Statistics)

Fees per Sandwich Semester

- Continuing Students - **GH₵ 4,315.00**

7.0 COLLEGE OF HEALTH AND ALLIED SCIENCES

7.1 SCHOOL OF NURSING

Master of Science-M.Sc. (Advanced Nursing Practice)

The programme targets all registered nurses in the Health Services, those teaching in Nurses' Training Colleges, Nurse Managers, Nurse Educationists, and Nurse Clinical Practitioners.

Specific Entry Requirements

Candidates:

- i. Must have obtained a Bachelor's degree in Nursing with at least Second Class Lower Division from a recognized institution.
- ii. Must have a minimum of three (3) years working experience as a professional nurse.
- iii. Will be required to pass a selection interview.
- iv. Non-degree nurse with ten (10) years working experience and an Advanced Diploma in a specialty area may be considered.
- v. Must have an active registration with the Nurses and Midwives Council (NMC) Ghana.

If offered a place, the candidate must complete a health check and provide satisfactory references

Fees per Sandwich Semester

- i. Fresh Students - **GH ₵4,600.00**
- ii. Continuing Students - **GH ₵4,200.00**

8.0 COMPLETION OF APPLICATION FORMS

Applicants are advised to read very carefully, the instructions in the *Admission Brochure for Career-Oriented Graduate Programmes (2018 Sandwich Semester)* before completing the forms. Two prepaid EMS envelopes are provided and should be self-addressed by applicants.

Applicants are required to give the following information at the back of the large EMS envelope:

(a) Full name (b) Postal Address (c) Programme Choice.

9.0 SUBMISSION OF COMPLETED APPLICATION FORMS

- (a) Completed Application (printout of online application form plus accompanying documents in large EMS envelop) should reach The Deputy Registrar, School of Graduate Studies, University of Cape Coast by **Tuesday, 28th February 2018**.
- (b) No additional documents will be accepted after submission of application forms.

REGISTRAR