



# UNIVERSITY OF CAPE COAST

## SCHOOL OF GRADUATE STUDIES (SGS)

### APPLICATIONS FOR ADMISSION INTO CAREER-ORIENTED GRADUATE PROGRAMMES (SANDWICH) 2016/2017 ACADEMIC YEAR

Applications are invited from qualified persons for admission into career-oriented graduate programmes (SANDWICH) of the University of Cape Coast for the 2016/2017 academic year. Scratch cards for online applications are up for sale at the centres listed below:

#### 1.0 SALE CENTRES

- Cash Office, University of Cape Coast. (Mode of payment – **CASH**)
- Ghana Post Offices at the Regional Capitals (Mode of payment – **POSTAL ORDER**)
- University of Cape Coast Accra Office, Tesano, (Mode of Payment – **CASH**).
- Kumasi Workers' College (Mode of Payment – **CASH**)
- I-J Consult, Kasoa - Nyanyano Road, Near Witty Kids Int. School (**CASH** Payment)

#### 1.1 COST OF APPLICATION SCRATCH CARD

- Ghanaian Applicants - **GH¢ 320.00** each
- International Applicants - **USD\$ 300.00** each

#### 2.0 GENERAL ENTRY REQUIREMENTS

##### 2.1 M.A./M.Sc./M.Ed./MBA

- A candidate seeking admission to an M.A/M.Sc/M.Ed/MBA degree programmes must:
- Have obtained a good first degree in an appropriate field of study from a recognized university/analogous institution.
  - Submit an official transcript of academic record.
  - Satisfy any additional requirements prescribed by the College/Faculty/School/ Department concerned, such as selection test/interview.

##### 2.2 Postgraduate Diploma in Education (PGDE)

- A candidate seeking admission to the Postgraduate Diploma programme must:
- Have obtained a first degree in a relevant area of study and taught for two years:
  - Submit an official transcript of academic record.
  - Satisfy any additional requirements prescribed by the College/Faculty/ Teaching Practice Unit, such as selection interview.

#### 3.0 DURATION OF PROGRAMMES /SCHEME OF EXAMINATION

##### 3.1 M.A. /M.Sc. /M.Ed. by Course Work Only

Two (2) sandwich semesters of 8-weeks duration each.

##### 3.2 Master of Business Administration (MBA) by Course Work and Dissertation

Three (3) sandwich semesters of 8-weeks duration each.

##### 3.3 Postgraduate Diploma in Education (PGDE) by Course Work and Long Essay

Two (2) sandwich semesters of 8-weeks duration each.

#### PROGRAMMES AVAILABLE IN THE COLLEGES/ FACULTIES/ SCHOOLS/ DEPARTMENTS

##### 4.0 COLLEGE OF HUMANITIES AND LEGAL STUDIES

##### 4.1 FACULTY OF SOCIAL SCIENCES

##### 4.1.1 Institute for Development Studies

**a. Master of Arts (M.A) in Governance and Sustainable Development (GSD)** – Employing problem based-learning methodology, this programme is offered in modules and seeks to integrate environmental management and good governance issues for sustainable development. The programme targets District Assembly staff, staff of decentralized departments, traditional authorities, NGO personnel and all persons interested in local level development management.

**b. Master of Arts (M.A) in Environmental Management and Policy (EMP)** – Targeting NGO personnel, District Assembly staff and staff of environmental management agencies.

**c. Master of Arts (M.A) in Human Resource Development (HRD)** – Targeting HRD personnel, principal officers of training institutions, NGOs and Consulting Firms.

**d. Master of Arts (M.A) in Human Resource Management (HRM)** – Targeting HRM personnel, principal officers of schools, trade unions, employers and NGO executives.

**e. Master of Arts (M.A) in Democracy, Governance, Law and Development (DGL)** – Targeting members of Parliament, staff and members of District Assemblies, NGO personnel, Traditional Authorities.

**f. Master of Arts (M.A) in Peace and Development Studies (PDS)** – The programme targets staff of Security Agencies, Traditional Authorities, District Assemblies, Religious Organisations, Judiciary, Media, Public and Civil Service and Political Parties.

##### Specific Entry Requirements

##### Master of Arts - M.A (GSD, EMP, HRD, HRM, DGL, PDS)

The programmes are available to First Degree holders with at least Second Class Lower Division. Provision is made for special candidates without the above qualification, from the public service, industry and international organizations. Such candidates must be at least 35 years old by June, 2017.

##### Fees per Sandwich Semester

##### Fresh Students

i. Master of Arts - M.A (HRM, EMP, DGL, GSD, HRD, PDS) – **GH¢ 3,900.00**

##### Continuing Students

i. Master of Arts - M.A (EMP, DGL, GSD, HRM, HRD, PDS) – **GH¢ 3950.00**

##### 4.1.2 Institute for Oil and Gas Studies

The Institute for Oil and Gas Studies will mount the following career oriented post graduate sandwich programmes for the 2016/2017 sandwich session.

##### a. Master of Business Administration - M.B.A. (Oil and Gas Management)

The programme targets the following categories of persons: public and civil servants; officials working with Non-Governmental Organisations (NGOs) related to the oil and gas industry, engineers, scientists and other technical officers who require managerial training in oil and gas management, graduates from relevant disciplines.

##### Specific Entry Requirements

Applicants should have a recognised Bachelor's Degree (or equivalent) with at least Second Class Lower Division.

##### Fees per Sandwich Semester

i. Fresh Students - **GH ¢3,550.00**

ii. Continuing Students - **GH ¢3,700.00**

##### b. Master of Arts - M.A. (Communication in Oil and Gas Management)

The programme targets the following categories of persons: Communication Practitioners, Administrators in the oil and gas industry, Non-Governmental Organisations and interested members of the general public.

##### Specific Entry Requirements

Applicants should have a recognized Bachelor's Degree (or equivalent) with at least Second Class Lower Division

##### Fees per sandwich semester

i. Fresh Students - **GH ¢3,550.00**

ii. Continuing Students - **GH ¢3,100.00**

##### c. Master of Science - M.Sc. (Oil and Gas Resource Management)

The programme targets the following categories of persons; security agencies, educationists, District Assemblies, persons in the oil and gas allied industries, relevant public sector institutions, NADMO, Civil society organisations, Journalists, Religious community and Traditional Leaders.

##### Specific Entry Requirements

Applicants should have a recognized Bachelor's Degree (or equivalent) with at least Second Class Lower Division. Applicants will also be required to pass a selection interview.

##### Fees per Sandwich Semester

i. Fresh Students - **GH ¢3,550.00**

ii. Continuing Students - **GH ¢3,100.00**

##### 4.1.3 Department of Economics

##### a. M.Sc. (Economics of Technology and Development)

This programme is targeted at personnel from industrial establishments, private entrepreneurs, middle and high level decision-makers from public institutions and NGOs.

##### Specific Entry Requirements

A Bachelor's Degree from a recognized University with at least Second Class Lower Division in the Social Sciences, Pure Sciences or Applied Sciences. In addition, applicants will be required to attend and pass a selection interview.

##### Fees per sandwich semester

i. Fresh Students - **GH ¢3,500.00**

ii. Continuing Students - **GH ¢2,900.00**

##### b. M.Sc. (Microfinance)

##### Specific Entry Requirements

A Bachelor's Degree from a recognized University with at least Second Class Lower Division in the Social Sciences or Business. In addition, applicants will be required to pass a selection interview.

##### Fees per sandwich semester

i. Fresh Students - **GH ¢3,500.00**

ii. Continuing Students - **GH ¢2,900.00**

##### 4.1.4 Department of Geography and Regional Planning

##### a. M.Sc. (Disaster Management)

The programme is available to applicants with a Bachelor's Degree (with at least a Second Class Lower Division). Applicants without a Bachelor's Degree but with a Diploma in disciplines related to the physical and human environment and have occupied Managerial Positions focusing on disaster management, journalism and related disciplines for at least three years and are 35 years by June, 2017 are eligible.

##### Fees per sandwich semester

i. Fresh Students - **GH ¢3, 520.00**

ii. Continuing Students - **GH ¢3,550.00**

##### b. M.Sc. (Land Policy and Administration)

To be eligible, applicants must possess at least a Second Class Honours Degree in an appropriate field of study from an approved University or have a Diploma in Land issues or law, and have worked in a management position for at least three (3) years and are 35 years by June, 2017.

##### Fees per sandwich semester

i. Fresh Students - **GH ¢3,520.00**

ii. Continuing Students - **GH ¢3,550.00**

##### 4.1.5 Department of Population and Health

##### M. A. (Population and Health)

##### Specific Entry Requirements

i. Applicants to this programme must have obtained a Bachelor of Arts (with Second Class) in one of the following areas; Population, Health, Geography, Economics, Sociology, Development Studies, Anthropology, Psychology, Political Science, Business Management, Actuarial Science, Mathematics and Statistics.

ii. Candidates will have to pass an interview to be conducted by the Department.



<b>Fees per Sandwich Semester</b>		
i. Fresh Students	-	<b>GH¢ 3,210.00</b>
ii. Continuing Students	-	<b>GH¢ 3,000.00</b>

**4.2 FACULTY OF ARTS**

**4.2.1 Department of Religion and Human Values**  
Master of Arts - M.A. (Religion and Human Values)

**Specific Entry Requirements**

- i. A Bachelor's Degree (Second Class Division) in any field of study and evidence of involvement in a Religious Institution or Organisation is required.
- ii. People who belong to Educational Institutions, Churches and Para-church Organisations are also eligible.

<b>Fees per Sandwich Semester</b>		
i. Fresh Students	-	GH¢ 3,500.00
ii. Continuing Students	-	GH¢ 2,900.00

**4.2.2 Department of French**

- a. Master of Arts - MA (Bilingual Translation)
- b. Master of Arts - M.A (Applied French Linguistics)
- c. Top-up Master of Philosophy (MPhil) French (Linguistics)

**Fees per sandwich semester**

<b>Fresh Students</b>		
MA (Applied French Linguistics)	-	<b>GH¢ 3,834.00</b>
MA (Applied French Linguistics) International Students	-	<b>\$ 3,834.00</b>
MA (Bilingual Translation)	-	<b>GH¢ 3,834.00</b>
MA (Bilingual Translation) International Students	-	<b>\$ 3,834.00</b>
Top-up from MA to MPhil (French) (Linguistics)	-	<b>GH¢ 3,859.00</b>
Top-up from MA to MPhil (French) (Linguistics) International Students	-	<b>\$ 3,859.00</b>
<b>Continuing Students</b>		
Master of Arts-MA (Applied French Linguistics)	-	<b>GH¢ 3,732.00</b>
Master of Arts-MA (Applied French Linguistics) International Students	-	<b>\$ 3,732.00</b>
Master of Arts-MA (Bilingual Translation)	-	<b>GH¢ 3,732.00</b>
Master of Arts-MA (Bilingual Translation) International Students	-	<b>\$ 3,732.00</b>
Top-up from MA to MPhil (French)	-	<b>GH¢ 3,732.00</b>
Top-up from MA to MPhil (French) International Students	-	<b>\$ 3,732.00</b>

**4.2.3 Department of English**

- a. Master of Arts - MA (English Language)
- b. Master of Arts - MA (Literature in English)
- c. Top-up from MA to MPhil (English Language)
- d. Top-up from MA to MPhil (English Literature)

**Fees per Sandwich Semester**

i. Fresh Students (MA)	-	<b>GH¢ 3,555.00</b>
ii. Fresh Students (Top-up to MPhil)	-	<b>GH¢ 3,600.00</b>
iii. Continuing Students (MA)	-	<b>GH¢ 3370.00</b>

**4.2.4 Department of Communication Studies**

- a. Master of Arts - M.A. (Communication Studies)  
The programme targets personnel from the Ghana Education Service (G.E.S), Polytechnics, Colleges of Education, and analogous institutions.

**Specific Entry Requirements**

Candidates seeking admission to this programme must have a good first degree (at least a Second Class Lower Division in Bachelor of Education (Arts) with English, Bachelor of Arts (Arts) in English, Bachelor's Degree in Communication Studies, and Bachelor's Degree in other appropriate fields of study. Candidates must also pass a selection interview.

**Fees per Sandwich Semester**

i. Fresh Students	-	<b>GH¢ 3,600.00</b>
ii. Fresh International Students	-	<b>GH¢ 6,200.00</b>
iii. Continuing Students	-	<b>GH¢ 3,100.00</b>
iv. Continuing International Students	-	<b>GH¢ 6,200.00</b>

- b. M.A. (Teaching Communicative Skills)

The programme targets personnel from the Ghana Education Service, Polytechnics, Colleges of Education, and analogous institutions.

**Specific Entry Requirements**

Candidates seeking admission to this programme must have a good first degree (at least a Second Class Lower Division in Bachelor of Education- (Arts) with English, Bachelor of Arts (Arts) in English, Bachelor's Degree in Communication Studies, and Bachelor's Degree in other appropriate fields of study. Candidates must also pass a selection interview.

**Fees per Sandwich Semester**

i. Fresh Students	-	<b>GH¢ 3,600.00</b>
ii. Fresh International Students	-	<b>GH¢ 6,200.00</b>
iii. Continuing Students	-	<b>GH¢ 3,100.00</b>
iv. Continuing International Students	-	<b>GH¢ 6,200.00</b>

**4.3 SCHOOL OF BUSINESS**

**4.3.1 Department of Accounting**

Master of Business Administration-MBA (Accounting)  
This programme targets personnel practicing and prospective Managers of recognised organisations. The programme is run over 3 sandwich semesters, spanning a period of 24 months.

**Specific Entry Requirements**

- For admission into MBA Accounting programme applicants should possess
1. A good bachelors degree in Accounting with at least a Second Class Lower Division.
  2. Professional qualification such as ICA, ACCA and CIMA plus two years post-qualification work experience.

**4.3.2 Department of Finance**

Master of Business Administration-MBA (Finance)

**Specific Entry Requirements**

- For admission into MBA (Finance) programme applicants should possess:
1. A good Bachelor's Degree in any discipline from a recognised University with at least a Second Class Lower Division.

2. Professional qualification such as ICA, ACCA and CIMA plus two years post-qualification work experience.

**4.3.3 Department of Management**

Master of Business Administration-MBA (General Management)

**Specific Entry Requirements**

For admission into MBA (General Management) programme applicants should possess Bachelor's degree with at least Second Class from a recognized University plus two years post-qualification work experience

**OR**

Possess professional qualification such as ICA, ACCA and CIMA, plus two (2) years post-qualification work experience.

In addition to the above, applicants will be required to attend a selection interview for the determination of their suitability for the programme

**4.3.4 Department of Human Resource Management**

Master of Business Administration-MBA (Human Resource Management)  
This programme targets practicing and prospective Human Resource Managers Holders of a good first degree from a recognized university in the relevant areas are eligible.

**4.3.5 Department of Marketing and Supply Chain Management**

- a. Master of Business Administration-MBA (Marketing)  
This programme targets providers and potential professionals in Marketing Services and Consultants.
- b. M.Sc. (Procurement and Supply Chain Management)  
The programme is targeted at individuals who want to develop careers in Procurement and Supply Chain Management.
- c. MSc (Project Management)  
This programme is targeted at individuals seeking to enter the field of project management or for current project managers who desire additional education and training in project management skills and techniques.
- d. Top-up from MBA to Master of Commerce (MCom)
  - i. Marketing
  - ii. Procurement and Supply Chain Management
  - iii. Project Management

The top-up programme is for applicants with non-research master's degree who are seeking to develop their knowledge and research skills in any of the specialized areas listed under d. above.

**Duration**

- a. The MBA programme will be run for three sandwich semesters, spanning over 24 months
- b. The MSc programme will be run for two sandwich semesters, Spanning over 12 months
- c. Top-up to MCom top-up programme is a two semester programme comprising seminars, presentations and writing of thesis.

**Entry Requirements**

**1. MBA/MSc**

- a. A bachelor's degree from a recognized university or its equivalent.

**OR**

- b. Professional qualification, such as CIM, AMA, ICA, ACCA, CIT and CIMA, CIPS, CITL and similar recognized professional bodies plus three years post-qualification work experience.

**2. Top-up to MCom**

Admission to the top-up programme is open to non-research master's degree holders in business related areas from an accredited university.

**4.3.6 Centre for Entrepreneurship and Small Enterprise Development**

Master of Business Administration-MBA (Entrepreneurship and Small Enterprise Development)

This programme targets providers and potential professionals in Small Business Development Services and Consultants, Entrepreneurs, Policy Makers and Managers in Private and Public Sectors

**Duration**

The programme will be run for three sandwich semesters, spanning over 24 months.

**Specific Entry Requirements**

- i. A Bachelor's Degree in a related programme from a recognized university with at least Second Class Lower Honours Division.

**OR**

- ii. Professional qualification such as ICA, ACCA and CIMA plus three years post-qualification work experience.

In addition, applicants will be required to pass a selection interview.

**Fees per Sandwich Semester (all programmes under 4.3.1 to 4.3.6)**

i. Fresh Students	-	<b>GH¢ 3,870.00</b>
ii. Continuing Students	-	<b>GH¢ 3,330.00</b>

**5.0 COLLEGE OF EDUCATION STUDIES**

**5.1 SCHOOL OF EDUCATIONAL DEVELOPMENT AND OUTREACH**

**5.1.1 Centre for Teacher Professional Development**

Postgraduate Diploma in Education

**Specific Entry Requirements**

Candidates seeking admission into the Postgraduate Diploma in Education programme must have obtained a good first degree and taught for a minimum of two years.

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 4,400.00</b>
ii. Continuing Students	-	<b>GH¢ 3,100.00</b>

**NB:** The choice of Teaching Subject(s) for successful candidates will be based solely on the subject(s) studied during their Bachelor's degree programme or other relevant degree programmes.

**5.1.2 Institute for Educational Planning and Administration (IEPA)**

- a. Master of Education - M.Ed (Educational Administration)



**Specific Entry Requirements**

Candidates with a good BEd, B.A., or BSc degree plus Postgraduate Diploma in Education (PGDE)/Postgraduate Certificate in Education (PGCE)/Diploma in Education (Dip. Ed).

**Duration of Programme**

The MEd programme in Educational Administration shall not normally extend over two sandwich semesters.

**Fees per Sandwich Semester**

i. Fresh Students	-	<b>GH¢3,150.00</b>
ii. Continuing Students	-	<b>GH¢ 2,700.00</b>

**5.1.3 Institute of Education**

Master of Education-M.Ed (Teacher Education)

The following subject areas of specialization will be mounted for this sandwich semester:

- i. Ghanaian Language
- ii. French Language
- iii. English Language
- iv. Economics
- v. Religious and Moral Education
- vi. Mathematics
- vii. Music and Dance
- viii. Social Studies
- ix. Agricultural Science
- x. Education Studies
- xi. Physics

**Specific Entry Requirements**

Candidates must have a good B.Ed, or B.A./ B.Sc degree plus Postgraduate Diploma in Education (PGDE)/ Postgraduate Certificate in Education (PGCE).

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,500.00</b>
ii. Continuing Students	-	<b>GH¢ 3,200.00</b>

**5.2 FACULTY OF EDUCATIONAL FOUNDATIONS**

**5.2.1 Department of Guidance and Counselling**

a. Master of Education-M.Ed. (Guidance and Counselling)  
This programme targets Teachers/Lecturers of basic, secondary, and tertiary institutions.

**Specific Entry Requirements**

Candidates applying for admission to the M.Ed (Guidance and Counselling) programme should have any of the following qualifications:

- i. A good first degree in any Education Programme.
- ii. A good first degree in a non-education programme plus a Postgraduate Diploma in Education (PGDE)/Postgraduate Certificate in Education (PGCE) or Diploma in Education (Dip Ed.).

**Fees per Sandwich Semester**

i. Fresh Students	-	<b>GH¢ 3,200.00</b>
ii. Continuing Students	-	<b>GH¢ 2,900.00</b>

b. Master of Arts-M.A. (Guidance and Counselling)

The programme targets Religious Leaders, Social Workers, Senior Police Personnel, Senior Prison Officers, and NGO Workers in Counselling Positions, Nurses and other Health Workers.

**Specific Admission Requirements**

- i. A good first degree in any field of study.
- ii. At least three years experience in School Counselling, Social Work, Conflict Management, Pastoral Counselling, Correctional Counselling, Family Life Education or Behaviour Change Counselling.

**Fees per Sandwich Semester**

i. Fresh Students	-	<b>GH¢ 3,198.00</b>
ii. Continuing Students	-	<b>GH¢ 2,900.00</b>

**5.2.2 Department of Education and Psychology**

a. Master of Education-M.Ed. (Educational Measurement and Evaluation)  
The programme targets teachers at the basic, secondary and tertiary levels, district, municipal and metro education staff and Ghana education service staff (headquarters)

**Specific Admission Requirements**

- i. A good first degree in any education programme.
- ii. A post-graduate diploma/certificate in Education.

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,400.00</b>
ii. Continuing Students	-	<b>GH¢ 3,200.00</b>

b. Master of Arts-MA. (Educational Measurement and Evaluation)

The programme targets testing organisations, financial institutions, NGO workers in monitoring and evaluation and people involved in assessing students, workers etc.

**Specific Admission Requirements**

- i. A good first degree in any field.
- ii. At least three year experience in testing, monitoring, and evaluation

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,400.00</b>
ii. Continuing Students	-	<b>GH¢ 3,200.00</b>

**5.3 FACULTY OF SCIENCE AND TECHNOLOGY EDUCATION**

**5.3.1 Department of Health, Physical Education and Recreation.**

a. Master of Education-M.Ed (Physical Education)  
Targets Physical Education Coordinators, School Health Programme Coordinators, Physical Education Tutors in Colleges of Education, Teachers of HIV/AIDS and Physical Education Teachers.

b. Master of Arts-M.A. (Health Education)

The programme targets personnel of NGOs in health related ctivities, corporate and private fitness management personnel, public and community health service providers and professionals in sports management positions.

**Specific Entry Requirements (a. and b.)**

Candidates must have one of the following qualifications:

- i. Good first degree in a Health or Physical Education related field and a minimum of two years experience in a Health or Physical Education related job, **OR**
- ii. Good first degree, but not in a Health or Physical Education related discipline, and a minimum of two years experience in a Health or Physical Education related job.

**Fees per sandwich semester (a. and b.)**

i. Fresh Students	-	<b>GH¢ 2,754.00</b>
ii. Continuing Students	-	<b>GH¢ 2,429.00</b>

**5.3.2 Department of Science Education**

Master of Education-M.Ed (Science Education)

**Specific Entry Requirements**

Applicants to the Master of Education (Science Education) programme should be:

- i. Holders of a B.Ed (Science Education) or B.Ed (Basic Education) Science Option with a second class lower or better from a recognised university. **OR**
- ii. Holders of B.Sc. (Hons.) in Science or a Science related programme with Postgraduate Certificate in Education (PGCE)/Postgraduate Diploma in Education (PGDE) from a recognized University.

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,200.00</b>
ii. Continuing Students	-	<b>GH¢ 2,800.00</b>

**5.3.3 Department of Mathematics and Information Technology Education**

Master of Education-M.Ed (Mathematics Education)

**Specific Entry Requirements**

- i. Holders of a B.Ed (Mathematics Education), B.Ed. (Mathematics) or B.Ed (Basic Education) Mathematics Option with a second class lower or better from a recognised university. **OR**
- ii. Holders of B.Sc. (Hons.) in Mathematics or a Mathematics related programme AND a Postgraduate Certificate in Education (PGCE)/Postgraduate Diploma in Education (PGDE) from a recognized University.

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,200.00</b>
ii. Continuing Students	-	<b>GH¢ 2,800.00</b>

**5.3.4 Department of Vocational and Technical Education**

Master of Education-MEd (Home Economics)

This programme is targeted at home economics teachers, home economics probationers, nutritionists, fashion designers and other related fields

**Specific Entry Requirements**

- i. Bachelor's degree (at least Second Class Lower Division) in B.Ed (Home Economics), BSc (Home Science) with P.G.D.E/P.G.C.E, B.Sc (Hospitality Management) with P.G.D.E/P.G.C.E , or any related field.
- ii. Applicants with Third Class or Pass with five years working experience in the field of teaching can apply.

**Fees per sandwich semester**

i. Fresh Students	-	<b>GH¢ 3,200.00</b>
ii. Continuing Students	-	<b>GH¢ 3,166.00</b>

**5.4 FACULTY OF HUMANITIES AND SOCIAL SCIENCES EDUCATION**

The target group for the programmes under this Faculty includes the following: Heads/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in curriculum or training units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/Ghana Education Service.

**5.4.1 Department of Business and Social Science Education**

a. Master of Education - M.Ed. (Accounting Education)

**Specific Entry Requirements**

Applicants are expected to possess the following:

- i. Bachelor's degree (at least Second Class Lower Division) B.Ed (Accounting)
- ii. Bachelor's degree (at least Second Class Lower Division) in Commerce, Business Administration with major in Accounting or Finance and a Diploma/Certificate in Education (If an applicant holds a certificate, it must necessarily be at the post-graduate level) or a Postgraduate Diploma in Education (PGDE) from a recognized University.

b. Master of Education - M.Ed. (Management Education)

**Specific Entry Requirements**

Applicants are expected to possess the following:

- i. Bachelor's degree (at least Second Class Lower Division) B.Ed. (Management)
- ii. Bachelor's degree (at least Second Class Lower Division) in Commerce, Management, Business Administration with major in Management, Human Resource, Procurement and Supply Chain Management, Logistics and Marketing and a Diploma/Certificate in Education (If an applicant holds a certificate, it must necessarily be at the post-graduate level) or a Postgraduate Diploma in Education (PGDE) from a recognized University.

c. Master of Education-M.Ed. (Economics Education)

**Specific Entry Requirements**

Applicants are expected to possess the following:

- i. Bachelor's degree (at least Second Class Lower Division) B.Ed (Social Sciences)
- ii. Bachelor's degree (at least Second Class Lower Division) B.A. (Social Sciences) with Economics and a Diploma/Certificate in Education (If an applicant holds a certificate, it must necessarily be at the post-graduate level) or a Postgraduate Diploma in Education (PGDE) from a recognized University.

d. Master of Education-M.Ed. (Social Studies)

The target group for the programme includes the following: Heads/Managers of public and private educational institutions, Professional Graduate Teachers, Personnel in curriculum or training units of public and private educational institutions and Personnel in the Curriculum and Research Unit of the Ministry of Education/Ghana Education Service.

**Specific Entry Requirements**

Candidates must have a Bachelor's degree in Education (B.Ed) or any other Bachelor's degree (B.A./B.Sc etc) with a Diploma in Education or a Postgraduate Diploma in Education (PGDE) from a recognized University.

**NB:** Candidates will also have to pass a selection interview and will be expected to specialize in SOCIAL STUDIES.



**5.4.2 Department of Arts Education**

Master of Education-M.Ed. (Arts Education)

**Specialization: History, Religion, English, French Ghanaian Languages and Music**

Applicants are expected to possess the following:

- i. Bachelor's degree (at least Second Class Lower Division) in Education (B.Ed) with a major in English Language and Literature, French Languages, Ghanaian Languages, Music, History and Religious Studies.
- ii. Bachelor's degree (at least Second Class Lower Division) in Arts (B.A. Arts) with a major in English Language and Literature, French Language, Ghanaian Languages, Music, History, Religious Studies, with a Diploma/Certificate in Education (if Certificate, it must necessarily be at the post-graduate level)

**Fees per sandwich semester (5.4.1 and 5.4.2)**

- i. Fresh Students - GH¢ 3,190.00
- ii. Continuing Students - GH¢ 2,730.00

**6.0 COLLEGE OF AGRICULTURE AND NATURAL SCIENCES**

**6.1 SCHOOL OF AGRICULTURE**

**6.1.1 Department of Agricultural Economics and Extension**

Master of Science-M.Sc (NGO Studies and Management)

The programme targets middle and senior level staff of NGOs, CBOs, FBOs, Ministries, Departments and Agencies (MDAs); Metropolitan, Municipal and District Assemblies (MMDAs); and university graduates with keen interest in working with the above entities, as well as individuals wishing to start their own NGOs.

**Fees per Sandwich Semester**

- i. Fresh Students - **GH¢ 3,500.00**
- ii. Continuing Students - **GH¢ 3,600.00**

**6.2 SCHOOL OF PHYSICAL SCIENCES**

**6.2.1 Department of Mathematics and Statistics**

a. Master of Science - M.Sc. (Mathematics)

**Specific Entry Requirements**

Candidates seeking admission to this programme must have a good first degree at least, a Second Class Lower Honours Division in the following: BSc. (Mathematics), BSc. (Mathematics-with-Economics), BSc. (Mathematics-with-Business), BSc. (Mathematics and Statistics), BSc. (Mathematics and Computer Science), and BEd. (Mathematics).

**Fees per Sandwich Semester**

- i. Fresh Students - **GH¢ 4,562.00**
- ii. Continuing Students - **GH¢ 4,315.00**

b. Master of Science-M.Sc. (Statistics)

**Fees per Sandwich Semester**

- Continuing Students - **GH¢ 4,315.00**

**7.0 COLLEGE OF HEALTH AND ALLIED SCIENCES**

**7.1 SCHOOL OF NURSING**

**Master of Science-M.Sc. (Advanced Nursing Practice)**

The programme targets all registered nurses in the Health Services, those teaching in Nurses' Training Colleges, Nurse Managers, Nurse Educationists, and Nurse Clinical Practitioners.

**Specific Entry Requirements**

Candidates must:

- i. Possess Bachelor's Degree in Nursing OR its equivalent in a related field with at least Second Class Lower Division from a recognised institution.
- ii. Be a registered nurse.
- iii. Pass a written test followed by a selection interview.
- iv. Have an active registration with the Nurses and Midwives Council (NMC).

Also, a candidate with Advanced Diploma with 10 years experience in the specialty area may be considered.

**Fees per Sandwich Semester**

- i. Fresh Students - **GH¢ 4,600.00**
- ii. Continuing Student - **GH¢ 4,200.00**

**8.0 COMPLETION OF APPLICATION FORMS**

Applicants are advised to read very carefully, the instructions in the **Admission Brochure for Career-Oriented Graduate Programmes (Sandwich) 2016/2017** before completing the forms. Two prepaid EMS envelopes are provided and should be self-addressed by applicants.

Applicants are required to give the following information at the back of the large EMS envelope: (a) Full name (b) Postal Address (c) Programme Choice.

**9.0 SUBMISSION OF COMPLETED APPLICATION FORMS**

- (a) Completed Application (printout of online application form plus accompanying documents in large EMS envelop) should reach The Deputy Registrar, School of Graduate Studies, University of Cape Coast, by **Tuesday, 28<sup>th</sup> February 2017**.
- (b) No additional documents will be accepted after submission of application forms.

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